

Friends of Quantock Membership Privacy Policy

This Privacy Policy sets out the basis by which the Society processes your personal data.

Data Controller

Friends of Quantock (FoQ), registered charity no. 1154378, is the 'Data Controller' for the purposes of the Data Protection Act 1998 and the General Data Protection Regulation (GDPR) 2018.

Storage and processing of your membership information

FoQ will store your membership information securely on the Society's membership database and may use your information in the following ways:

- To process your membership payment each year;
- To process your Gift Aid payment every year (if relevant);
- To send you news and information of events and activities organised by FoQ;
- To send you governance information including meeting dates, minutes and agendas;
- To update your information.

Third parties and your information

FoQ uses third party providers to deliver part of the services it provides to you. FoQ will never sell your information to third parties. The following third parties are currently used:

- MailChimp, to send you emails.
- HSBC Bank to process membership and other payments.
- PayPal to process membership payments.
- Microsoft Excel to store your data.

Changes to your information

The Society will retain your information until you decide otherwise. If you would like to access the information the Society holds about you or if you would like to change information that we hold, please contact the Secretary by email at info@friendsofquantock.com or by post to: 3 Trendle Lane, Bicknoller, Taunton, TA4 4EG.

This Privacy Policy may change, in which case we will notify you.